

REQUEST TO PROCUREMENT DIVISION FOR SERVICES					25X1A9a					
(other than property or building maintenance and repairs)										
OFFICE/DIV/BR CRS/ISG/LY	REQUEST NO. 56-81-69	DATE OF REQUEST 27 May 1969	I CERTIFY THAT FUNDS IN THE ESTIMATED AMOUNT OF \$ 1,000 ARE AVAILABLE. CHARGE TO FAN 9256-0090							
PROJECT TITLE Art Effects for CIA Library	PROJECT OR CONTACT OFFICER CIA Librarian	EXTENSION B- 5000 R- 1004	SIGNATURE OF BUDGET OFFICER [redacted] DATE 28 May 1969							
CONTRACTOR (if known) 25X1A9a		PROPOSAL NO. AND DATE	CONTRACT & TASK ORDER NO. (if known) 25X1A9a							
TYPE OF SERVICE REQUESTED		APPLICABLE ONLY TO REPAIRS AND MODIFICATIONS								
<table border="1"><tr><td>RESEARCH/DEV</td><td rowspan="5">TRANSFER OF FUNDS TO OTHER GOVT. AGENCY (specify if applicable)</td></tr><tr><td>GRANT</td></tr><tr><td>REPAIR</td></tr><tr><td>MAINTENANCE</td></tr><tr><td>MODIFICATION</td></tr></table>		RESEARCH/DEV	TRANSFER OF FUNDS TO OTHER GOVT. AGENCY (specify if applicable)	GRANT	REPAIR	MAINTENANCE	MODIFICATION	TECHNICAL INSPECTION IS REQUIRED BY <input type="checkbox"/> RECEIVING DEPOT T & I <input type="checkbox"/> TECHNICAL MONITOR <input type="checkbox"/> ITEMS TO BE PICKED UP OR <input type="checkbox"/> SERVICES PERFORMED AT: ITEMS TO BE REDELIVERED TO:		
RESEARCH/DEV	TRANSFER OF FUNDS TO OTHER GOVT. AGENCY (specify if applicable)									
GRANT										
REPAIR										
MAINTENANCE										
MODIFICATION										
STERILITY	CONTRACT CLASSIFICATION	WORK CLASSIFICATION	HARDWARE CLASSIFICATION	REPORTS CLASSIFICATION						
SC 0										
SC 1										
SC 2										
SHORT SUBSTANTIVE TITLE AND/OR DESCRIPTION OF SERVICE TO BE PERFORMED										
<ol style="list-style-type: none">1. This is a request for \$1,000 to be used for the purchase of suitable art effects for the CIA Library Reading Room. This area is considered one of the Agency's public rooms and it is in need of finishing touches to relieve the bare walls.2. The CIA Fine Arts Committee will be invited to make a formal visit to the Library to determine which areas should be given priority.3. Effects to be obtained from: Fine Arts Commission C between 18th and 19th St. N.W. Washington, D. C. (See reverse side)										
(See reverse for specific information required on R&D requests.)										
DESIGNATION		APPROVAL SIGNATURE		DATE						
CIA Librarian	[redacted]	[redacted]		28 May 1969						
D/CRS	John K. Vance	[redacted]		28 May 1969						
PROCUREMENT DIVISION USE										
DATE RECEIVED IN PD	RECORDED BY	SECTION ASSIGNED TO	NEGOTIATOR							

1. JUSTIFICATION FOR SOURCE SELECTION

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On 11 April 1969 Mr. [REDACTED] Chairman of the CIA Fine Arts Committee, informally reviewed with the CIA Librarian and the HIC Curator proposals to purchase additional furniture and art effects for the CIA Library. [REDACTED] gave immediate concurrence to the plan to purchase furniture (carrels and a charge-out desk) for the main Reading Room. [REDACTED] also agreed with the suggestion that several significant pieces of art could enhance the Library aesthetics. It is believed that first priority should be given to placing major art works on three large wall areas in the Reading Room. On Stack Level II smaller prints, graphics and drawings could be displayed and on the ground floor an attractive mural might be appropriate on the left wall at the entrance.

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2. PROPOSAL

3. DELIVERABLE ITEMS

REPORTS REQUIRED

NO. OF COPIES

☐

MONTHLY

☐

INTERIM

☐

QUARTERLY

☐

FINAL

HARDWARE (state type and number)

OTHER

4. GFE REQUIRED

5. SPECIAL INSTRUCTIONS

SENDER WILL CHECK CLASSIFICATION TOP AND BOTTOM			
UNCLASSIFIED		CONFIDENTIAL	
		SECRET	
CENTRAL INTELLIGENCE AGENCY OFFICIAL ROUTING SLIP			
TO	NAME AND ADDRESS	DATE	INITIALS
1	CIA Librarian		
2			
3			
4			
5			
6			
	ACTION	DIRECT REPLY	PREPARE REPLY
	APPROVAL	DISPATCH	RECOMMENDATION
	COMMENT	FILE	RETURN
	CONCURRENCE	INFORMATION	SIGNATURE
<p>Remarks: John: Several questions:</p> <ol style="list-style-type: none"> 1. Have you considered loans tied in with the art displayed currently in various 1st floor corridors? 2. Why \$1,000: ? 3. Who would you propose to have select the paintings in any event (loan or purchase)? 4. I dont see that this proposal was routed through ISG. I prefer that all Division proposals come up via the Group channel. <p style="text-align: center;">JKV</p>			
FOLD HERE TO RETURN TO SENDER			
FROM: NAME, ADDRESS AND PHONE NO.			DATE
D/CRS			28 May 1969
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		SECRET	

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SENDER WILL CHECK CLASSIFICATION TOP AND BOTTOM			
UNCLASSIFIED	CONFIDENTIAL	SECRET	
OFFICIAL ROUTING SLIP			
TO	NAME AND ADDRESS	DATE	INITIALS
1	<i>Mr. Tancer</i> <i>E. Deane</i>		
2			
3			
4			
5			
6			
ACTION	DIRECT REPLY	PREPARE REPLY	
APPROVAL	DISPATCH	RECOMMENDATION	
COMMENT	FILE	RETURN	
CONCURRENCE	INFORMATION	SIGNATURE	
Remarks:			
FOLD HERE TO RETURN TO SENDER			
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